

**ADMINISTRATIVE SERVICES PROGRAM REVIEW COMMITTEE (ASPRC)**

<b>Charge</b>	This committee regularly reviews all programs within the Administrative Services branch of the College and submits a report of each review to the College President
<b>Meeting Schedule</b>	TBD
<b>Chair</b>	Administrative Representative
<b>Composition</b>	<ul style="list-style-type: none"><li>• Vice President, Administrative Services</li><li>• Co-Chair (Assigned by Faculty Senate)</li><li>• Two (2) Faculty Members (Assigned by Senate)</li><li>• Three (3) Classified Staff (2 Administrative Services Representative and 1 Student Services Representative, Assigned by Classified Senate)</li><li>• Student Services or Academic Affairs Representative (Assigned by Classified Senate)</li><li>• Administrative Services Supervisor (Assigned by Admin. Association)</li><li>• Student Representative (Assigned by ASGC)</li></ul>
<b>Adopted</b>	
<b>Revised</b>	July 2011
<b>Notes</b>	
<b>Support Staff</b>	Administrative Secretary, Administrative Services